

Welcome to **MEN Mikro Elektronik GmbH**

Information and Safety Notes

Issue 3, September 2015

The logo for MEN Mikro Elektronik GmbH, featuring the letters 'MEN' in a stylized, bold, sans-serif font. The 'M' and 'E' are red, and the 'N' is black. A registered trademark symbol (®) is located to the right of the 'N'. The logo is set against a white background within a white trapezoidal shape that is part of a larger red graphic element on the right side of the page.

men®

Always reliable. Always ahead.





Dear visitor,

We are looking forward to meeting you and are happy to welcome you at

MEN Mikro Elektronik GmbH!

The following information is supposed to support you during your journey and your stay at MEN.

In order to guarantee safety and health protection within the company, we would like to ask you to stick to the following guidelines.

You get to our front desk on the second floor via the main entrance in building no. 7. If the door is closed, please ring the bell. If the front desk is not occupied, please get in touch with the contact person for your appointment. Please also inform us on delays or cancellations.

You will get a visitor pass at the front desk. Please return it to the front desk when leaving the building. Furthermore, we would like to ask you to sign our visitors' book at the front desk and signing out again after the appointment.

Phone front desk

» +49(0)911-99 335-0

Taxi call service Nuremberg

» +49(0)911-194 10

Emergency numbers

» Rescue service 0-112

» Police 0-110

» Fire service 0-112

Address

» MEN Mikro Elektronik GmbH
Neuwieder Straße 3-7
90411 Nürnberg

How to reach us

Travelling by car

Highways:

- » If you are travelling on highway A6 or A9 take the highway junction Kreuz Nürnberg-Süd and change to highway A3 towards Würzburg
- » On highway A3 take the exit Nürnberg-Nord towards Flughafen/Airport

Travelling by train via Nuremberg

- » Take underground line U2 towards Ziegelstein or Flughafen/Airport
- » Get off at the station Ziegelstein
- » It is a five-minute walk along the Rathsbergstraße to get to MEN

Travelling by plane via Nuremberg Airport

By public transport:

- » Underground line U2 towards Röthenbach or Nürnberg Hauptbahnhof/Nuremberg Main Railway Station
- » Get off at the station Ziegelstein
- » It is a five-minute walk along the Rathsbergstraße to get to MEN

By car:

- » From the Flughafenstraße take a left turn to Marienbergstraße
- » Then take a left turn to Ziegelsteinstraße
- » Drive straight on to Rathsbergstraße, then take a right turn to Neuwieder Straße

Parking

- » Designated visitor parking spaces are available to the right of the MEN building.



Safety Notes

Before entering the production area

Please only enter areas of restricted access when you are accompanied by an authorized person, e.g. during a guided tour through the company. For safety reasons we would like to ask you to follow the instructions of our employees.

Any information on customer-specific products is confidential and must not be forwarded to third parties.

Please understand that you may only enter our production area with ESD protective clothing including functional test.

Disposable heel straps are available in the entrance area. They are suitable for shoes with flat soles. Please bring adequate footwear. ESD protection cannot be guaranteed for high heels.

Taking pictures or other image acquisition is prohibited.

Please report accidents immediately to your host and to the staff at the front desk.

We appreciate your understanding.

Within the production area

» Please put on ESD protective straps on both of your shoes before entering our production area. If you have any questions, our employees will be happy to help you.



» Please always keep your ESD protective clothing which has been provided by us completely closed while being in the production area.

» Please do not touch any facilities, machinery or equipment and do not leave the marked routes without the consent of MEN staff.

» MEN products may not be touched with bare hands. If you wish to have a closer look at our products, our employees will be happy to provide you with adequate protective gloves.



Visitor Instructions

Dear visitor,

For safety and health protection within the company, please consider the following:

- » In the event of a fire alarm, immediately leave the building with the company staff and go to the assembly point.
- » Please use the escape routes.
- » You can find the escape route plans at the access to the floors.
- » Please only use the marked routes.
- » Please observe the safety signs.
- » In case of mandatory signs, please consider the use of the personal protective equipment.
- » Prohibitions have to be observed.
- » Smoking is strictly prohibited in all departments.
- » Please do not touch any facilities, machinery or equipment without the consent of company staff.



You will have to sign this page at your arrival.

By signing them, you accept these guidelines.

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Company:

Address:

Postal Code, City:

Name, Signature: